

Letter to the Bishop

Each Confirmation candidate is expected to write a letter to the Bishop requesting to receive the sacrament of Confirmation. These letters will be addressed to the Bishop who will preside at your Confirmation. This is your chance to claim the Sacrament of Confirmation and to show that you are ready to receive the gift of God's Grace.

Use the following guideline to help you write your letter.

- Letters should be 1-2 pages typed in Times New Roman, 12 point font and signed by hand
- This is a formal letter
- Begin with a greeting: Your Excellency,
- The text of your letter should include the following
 - Introduce yourself. Include your name, parish and a bit about who you are.
 - Request the sacrament. Give reasons why you would like to be confirmed.
 - Describe your preparation journey. Write about the learning work that you did this year. Use your journal as a guide to help.
 - Describe your relationship with God.
 - Tell the Bishop what name you have chosen for Confirmation and why.
- Sign your letter by hand with a closing: Sincerely, Gratefully, In Christ, etc.
- Proofread your letter. Use complete sentences and formal language.
- You will turn your letter in at your interview with Father Steffes and they will be mailed as a group.